



STEP 1: Go to
 NORTH CAMPUS : BROWARD.MYWCONLINE.COM
 CENTRAL CAMPUS : BC.MYWCONLINE.NET
 SOUTH CAMPUS : BROWARD.MYWCONLINE.NET
 select **CLICK HERE TO REGISTER** on the left side of the screen (*fig. a*) and follow the prompts. Once complete, log in to WOnline.

An activation link will be sent to your email, please CLICK the link before trying to log in.

fig. a

STEP 2: Once you log in you will be ready to schedule appointments. Select your subject from the drop down menu (*fig. b*) at the top of the screen.

Be sure to select the **APPOINTMENTS** option as you will **NOT** be able to schedule appointments from the **OPEN SESSION** option.

fig. b

STEP 3: You can now view all appointments for your selected subject or refine the search by clicking the **LIMIT BY** drop down menu (*fig. c*) and selecting your course there in.

Now, select an available appointment. (*fig. d*)

fig. c

COLOR KEY:



NO APPOINTMENTS



RESERVED/TAKEN



AVAILABLE

fig. d

STEP 4: Once you've clicked on an virtual appointment, a pop-up window will appear (*fig. e*) Fill out the information and click **SAVE APPOINTMENT**.

BE ADVISED: Make sure to arrive to your appointment **ON TIME** or **CANCEL IN ADVANCE**. After 3 missed appointments **YOUR ACCOUNT WILL BE DISABLED**.

fig. e